

PLIMMERTON SCHOOL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023



Principal:	Chris Steffensen
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Ministry Number:	2960
Accountant / Service Provider:	Accounting For Schools Ltd

PLIMMERTON SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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PLIMMERTON SCHOOL

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.

Simon Pearce

Full Name of Presiding Member

Chris Steffensen

Full Name of Principal

Signature of Presiding Member

Signature of Principal

Date:

27/6/2024

Date:

27/06/2024

PLIMMERTON SCHOOL

Statement of Comprehensive Revenue and Expense For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue				
Government Grants	2	4,663,334	4,514,724	4,514,387
Locally Raised Funds	3	192,864	136,725	172,558
Interest		19,443	1,000	4,107
		4,875,641	4,652,449	4,691,052
Expenses				
Locally Raised Funds	3	49,516	2,000	59,204
Learning Resources	4	3,083,450	3,038,124	3,248,325
Administration	5	228,568	230,256	240,124
Property	6	1,392,324	1,359,347	1,083,604
Interest		2,396	-	1,165
		4,756,254	4,629,727	4,632,422
Net Surplus/(Deficit) for the year		119,387	22,722	58,630
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		119,387	22,722	58,630

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

PLIMMERTON SCHOOL

Statement of Changes in Net Assets/Equity For the year ended 31 December 2023

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Balance at 1 January	568,831	568,831	495,217
Total comprehensive revenue and expense for the year	119,387	22,722	58,630
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	24,873	-	14,984
Equity at 31 December	713,091	591,553	568,831
Accumulated comprehensive revenue and expense	713,091	591,553	568,831
Equity at 31 December	713,091	591,553	568,831

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

PLIMMERTON SCHOOL
Statement of Financial Position
As at 31 December 2023

		2023	2023	2022
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	7	536,304	299,753	225,838
Accounts Receivable	8	297,812	252,500	309,521
Funds receivable for Capital Works Projects	16	22,988	-	12,805
GST Receivable		26,119	10,000	47,063
Inventories	9	290	500	693
Prepayments		26,462	20,000	22,229
Investments	10	-	200,000	200,000
		909,975	782,753	818,149
Current Liabilities				
Accounts Payable	12	330,392	325,000	420,004
Revenue Received in Advance	13	21,841	1,500	339
Provision for Cyclical Maintenance	14	4,500	20,000	-
Finance Lease Liability	15	14,359	15,000	15,871
Funds held for Capital Works Projects	16	41,004	-	30,035
		412,096	361,500	466,249
Working Capital Surplus		497,879	421,253	351,900
Non-current Assets				
Property, Plant and Equipment	11	337,320	280,300	320,261
		337,320	280,300	320,261
Non-current Liabilities				
Provision for Cyclical Maintenance	14	108,257	85,000	78,670
Finance Lease Liability	15	13,851	25,000	24,660
		122,108	110,000	103,330
Net Assets		713,091	591,553	568,831
Equity		713,091	591,553	568,831

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

PLIMMERTON SCHOOL

Statement of Cash Flows

For the year ended 31 December 2023

		2023	2023	2022
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		963,260	802,290	968,871
Locally Raised Funds		161,976	(73,328)	136,444
Goods and Services Tax (net)		20,940	37,066	(27,792)
Payments to Employees		(486,245)	(198,235)	(562,198)
Payments to Suppliers		(482,435)	(447,080)	(421,699)
Interest Paid		(2,396)	-	(1,165)
Interest Received		19,443	1,000	4,107
Net cash from / (to) the Operating Activities		194,543	121,713	96,568
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(97,415)	(30,037)	(95,983)
Purchase of Investments		200,000	-	(200,000)
Net cash from / (to) the Investing Activities		102,585	(30,037)	(295,983)
Cash flows from Financing Activities				
Furniture and Equipment Grant		24,873	-	14,984
Finance Lease Payments		(12,321)	(531)	27,838
Funds Administered on behalf of Third Parties		786	(17,230)	(87,960)
Net cash from Financing Activities		13,338	(17,761)	(45,138)
Net increase/(decrease) in cash and cash equivalents		310,466	73,915	(244,553)
Cash and cash equivalents at the beginning of the year	7	225,838	225,838	470,391
Cash and cash equivalents at the end of the year	7	536,304	299,753	225,838

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

PLIMMERTON SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

1. Statement of Accounting Policies

a) Reporting Entity

Plimmerton School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	10 - 40 years
Furniture and Equipment	3 - 15 years
Information and Communication Technology	3 - 5 years
Leased Assets held under a Finance Lease	3 - 5 years
Library Resources	12.5% Diminishing value
Textbooks	3 years

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on [details of the valuer's approach to determining market value (i.e. what valuation techniques have been employed, comparison to recent market transaction etc.)].

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants from community organisations where there are unfulfilled obligations for the School to provide services in the future. The fees and grants are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees and grants, should the School be unable to provide the services to which they relate.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

o) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

r) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

s) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

t) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

2. Government Grants

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Government Grants - Ministry of Education	910,411	794,001	881,878
Other Government Grants	39,328	7,128	92,267
Teachers' Salaries Grants	2,599,817	2,599,817	2,706,301
Use of Land and Buildings Grants	1,113,778	1,113,778	833,941
	<u>4,663,334</u>	<u>4,514,724</u>	<u>4,514,387</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue			
Fees for Extra Curricular Activities	76,235	40,725	82,085
After School Care	9,551	8,000	8,736
Donations & Bequests	70,076	66,750	39,369
Facilities and Grounds Hire	22,215	13,000	18,325
Fundraising & Community Grants	2,320	2,500	-
Other Revenue	5,643	1,000	5,317
Trading	6,824	4,750	18,726
	<u>192,864</u>	<u>136,725</u>	<u>172,558</u>
Expenses			
Extra Curricular Activities Costs	37,239	-	39,939
Fundraising & Community Grant Costs	2,330	-	2,786
Trading	9,947	2,000	16,479
	<u>49,516</u>	<u>2,000</u>	<u>59,204</u>
<i>Surplus for the year Locally raised funds</i>	<u>143,348</u>	<u>134,725</u>	<u>113,354</u>

4. Learning Resources

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Curricular	74,753	98,350	75,728
Depreciation	80,358	70,000	72,911
Employee Benefits - Salaries	2,887,801	2,821,804	3,053,337
Equipment repairs	-	2,000	-
Information and Communication Technology	17,962	20,500	19,508
Library Resources	1,821	1,700	8,355
Resource/attached teacher costs	-	500	-
Staff Development	20,755	23,270	18,486
	<u>3,083,450</u>	<u>3,038,124</u>	<u>3,248,325</u>

PLIMMERTON SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

5. Administration

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Audit Fee	7,530	6,250	7,191
Board Expenses	4,044	6,000	13,829
Board Fees	6,980	5,280	3,410
Communication	5,677	8,355	6,788
Consumables	11,518	13,000	11,194
Employee Benefits - Salaries	147,271	139,383	161,224
Employee Expenses	15,348	23,050	12,916
Insurance	11,604	10,200	10,269
Other	14,235	14,386	9,585
Service Providers, Contractors and Consultancy	4,361	4,352	3,718
	<u>228,568</u>	<u>230,256</u>	<u>240,124</u>

6. Property

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Caretaking and Cleaning Consumables	14,792	15,460	16,809
Consultancy and Contract Services	65,683	60,000	76,706
Cyclical Maintenance Provision	34,087	34,000	29,352
Employee Benefits - Salaries	56,244	56,909	59,759
Grounds	7,503	8,000	7,039
Heat, Light and Water	55,304	43,000	40,297
Repairs and Maintenance	44,933	28,200	19,701
Use of Land and Buildings	1,113,778	1,113,778	833,941
	<u>1,392,324</u>	<u>1,359,347</u>	<u>1,083,604</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Cash on Hand	-	200	-
Cheque Accounts	536,304	299,553	225,838
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>536,304</u>	<u>299,753</u>	<u>225,838</u>

Of the \$536,304 Cash and Cash Equivalents, \$41,004 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

8. Accounts Receivable

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Receivables	44,371	11,000	10,035
Receivables from the Ministry of Education	8,582	30,000	30,861
Banking Staffing Underuse	28,365	-	-
Interest Receivable	-	1,500	1,553
Teacher Salaries Grant Receivable	216,494	210,000	267,072
	<u>297,812</u>	<u>252,500</u>	<u>309,521</u>
Receivables from Exchange Transactions	44,371	12,500	11,588
Receivables from Non-Exchange Transactions	253,441	240,000	297,933
	<u>297,812</u>	<u>252,500</u>	<u>309,521</u>

9. Inventories

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Stationery	290	500	693

10. Investments

The School's investment activities are classified as follows:

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	-	200,000	200,000

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2023	\$	\$	\$	\$	\$	\$
Buildings	138,508	34,801	-	-	(23,154)	150,155
Furniture and Equipment	76,329	39,629	-	-	(18,413)	97,545
Information Technology	41,573	13,517	-	-	(18,610)	36,480
Leased Assets	39,334	4,592	-	-	(16,668)	27,258
Library Resources	24,517	4,878	-	-	(3,513)	25,882
Balance at 31 December 2023	320,261	97,417	-	-	(80,358)	337,320

The net carrying value of equipment held under a finance lease is \$27,258 (2022: \$39,334).

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023	2023	2023	2022	2022	2022
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
2023	\$	\$	\$	\$	\$	\$
Buildings	491,459	(341,308)	150,155	456,660	(318,152)	138,508
Classroom Equipment	466,494	(368,948)	97,545	432,338	(356,009)	76,329
Computer Equipment	290,880	(254,397)	36,480	277,363	(235,790)	41,573
Leased Assets	82,388	(55,131)	27,258	77,797	(38,463)	39,334
Library Resources	106,262	(80,381)	25,882	101,385	(76,868)	24,517
Balance at 31 December 2023	1,437,483	(1,100,165)	337,320	1,345,543	(1,025,282)	320,261

12. Accounts Payable

	2023	2023	2022
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	70,950	75,000	122,522
Accruals	15,409	10,000	8,125
Employee Entitlements - salaries	227,854	210,000	277,695
Employee Entitlements - leave accrual	16,179	30,000	11,662
	330,392	325,000	420,004
Payables for Exchange Transactions	330,392	325,000	420,004
	330,392	325,000	420,004

The carrying value of payables approximates their fair value.

PLIMMERTON SCHOOL

Notes to the Financial Statements For the year ended 31 December 2023

13. Revenue Received in Advance

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Grants in Advance - Ministry of Education	9,860	-	-
Grants in Advance - Thomas McCarthy Trust	4,000	1,500	-
Other	7,981	-	339
	<u>21,841</u>	<u>1,500</u>	<u>339</u>

14. Provision for Cyclical Maintenance

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	78,670	78,670	77,018
Increase to the Provision During the Year	34,087	34,080	34,087
Other Adjustments	-	(7,750)	(4,735)
Use of the Provision During the Year	-	-	(27,700)
Provision at the End of the Year	<u>112,757</u>	<u>105,000</u>	<u>78,670</u>
Cyclical Maintenance - Current	4,500	20,000	-
Cyclical Maintenance - Non Current	108,257	85,000	78,670
	<u>112,757</u>	<u>105,000</u>	<u>78,670</u>

The schools cyclical maintenance schedule details annual painting to be undertaken, the costs associated to this annual work will vary dependent on the requirements during the year. This plan is based on the schools 10 Year Property plan.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	15,690	16,000	19,482
Later than One Year and no Later than Five Years	14,359	25,000	24,660
Future Finance Charges	(1,839)	(1,000)	(3,611)
	<u>28,210</u>	<u>40,000</u>	<u>40,531</u>
Represented by:			
Finance lease liability - Current	14,359	15,000	15,871
Finance lease liability - Non Current	13,851	25,000	24,660
	<u>28,210</u>	<u>40,000</u>	<u>40,531</u>

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023		Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$	\$	\$
Block 1 Modernisation	<i>In progress</i>	(1,580)	-	-	-	(1,580)
Hall Electrical Switchboard	<i>Completed</i>	500	-	-	(500)	-
Library Entrance Project	<i>In progress</i>	25,124	-	-	-	25,124
Roofing Project	<i>In progress</i>	3,042	53,871	(41,033)	-	15,880
Security Improvement Project	<i>Completed</i>	1,369	631	(2,000)	-	-
Security CCTV Project	<i>In progress</i>	(1,043)	2,180	(1,450)	-	(313)
Swimming Pool Project	<i>In progress</i>	(10,182)	-	(10,502)	20,684	-
Rooms 7-9 Upgrade Project	<i>In progress</i>	-	-	(2,170)	-	(2,170)
Stormwater Drainage Project	<i>In progress</i>	-	-	(1,855)	-	(1,855)
Ventillation Improvements	<i>In progress</i>	-	81,000	(92,245)	-	(11,245)
Skylight Replacement	<i>In progress</i>	-	-	(1,000)	-	(1,000)
Environmental Safety Services	<i>In progress</i>	-	-	(4,825)	-	(4,825)
Totals		17,230	137,682	(157,080)	20,184	18,016

Represented by:

Funds Held on Behalf of the Ministry of Education

41,004

Funds Due from the Ministry of Education

(22,988)

18,016

2022		Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$	\$	\$
Block 1 Modernisation	<i>In progress</i>	(1,580)	-	-	-	(1,580)
Hall Electrical Switchboard	<i>In progress</i>	500	-	-	-	500
Library Entrance Project	<i>In progress</i>	25,124	-	-	-	25,124
ORS Fencing Project	<i>Completed</i>	(10,369)	18,244	(7,875)	-	-
Roofing Project	<i>In progress</i>	35,000	477,381	(509,339)	-	3,042
Security Improvement Project	<i>In progress</i>	30,000	-	(28,631)	-	1,369
Security CCTV Project	<i>In progress</i>	(730)	-	(313)	-	(1,043)
Stormwater Project	<i>Completed</i>	(1,455)	27,032	(25,577)	-	-
Swimming Pool Project	<i>In progress</i>	28,700	173,927	(244,809)	32,000	(10,182)
Totals		105,190	696,584	(816,544)	32,000	17,230

Represented by:

Funds Held on Behalf of the Ministry of Education

30,035

Funds Due from the Ministry of Education

(12,805)

17,230

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal and Deputy Principals.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i>		
Remuneration	6,980	3,410
<i>Leadership Team</i>		
Remuneration	379,715	374,508
Full-time equivalent members	3	3
Total key management personnel remuneration	386,695	377,918

There are 8 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. The Board also has Finance (3 members) and Property (3 Members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Principal 1		
Salary and Other Payments	150 - 160	70 - 80
Benefits and Other Emoluments	0 - 1	0 - 1
Principal 2		
Salary and Other Payments	-	80 - 90
Benefits and Other Emoluments	-	10 - 20

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

18. Remuneration (cont.)

Other Employees

The number of other employees with remuneration greater than \$100,000 was:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 - 110	7	-
110 - 120	2	4

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such, this is expected to resolve the liability for school boards.

Pay equity settlement wash-up amounts

In 2023 the Ministry of Education provided additional funding for non-teaching collective and pay equity agreements. The school is yet to receive a final wash-up that adjusts the estimated quarterly instalments for the actual eligible staff members employed in 2023. The Ministry is in the process of determining wash-up payments or receipts for the year ended 31 December 2023. However, as at the reporting date, this amount had not been calculated and therefore is not recorded in these financial statements.

PLIMMERTON SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2023

21. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$85,400 (2022: \$152,897) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Security CCTV	19,473	16,493	2,980
Roofing Project	701,392	615,373	86,019
Stormwater Damage	-	1,855	(1,855)
Room 7-9 Upgrade	-	2,170	(2,170)
Skylight Replacement	-	1,000	(1,000)
Environmental Safety Service	-	4,825	(4,825)
Ventilation Improvement	98,496	92,245	6,251
Swimming Pool	269,172	269,172	-
Total	1,088,533	1,003,133	85,400

(b) Operating Commitments

As at 31 December 2023 the Board has not entered into any contract agreements classified as operating leases. (Operating commitments at 31 December 2022: nil)

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Financial assets measured at amortised cost			
Cash and Cash Equivalents	536,304	299,753	225,838
Receivables	297,812	252,500	309,521
Investments - Term Deposits	-	200,000	200,000
Total Loans and Receivables	834,116	752,253	735,359
Financial liabilities measured at amortised cost			
Payables	330,392	325,000	420,004
Finance Leases	28,210	40,000	40,531
Total Financial Liabilities Measured at Amortised Cost	358,602	365,000	460,535

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

PLIMMERTON SCHOOL

Members of the Board

For the year ended 31 December 2023

Name	Position	How position on Board gained	Term expired / expires
Simon Pearce	Presiding Member	Co-opted 2022	2025
Chris Steffensen	Principal	Appointed	
Rebecca Smith	Secretary		
Brendon Cross	Staff Rep	Re-elected 2022	2025
Peter Barton	Parent Rep	Elected 2022	2025
Leilani Ah Kuoi	Parent Rep	Elected 2022	2025
Fraser Clark	Parent Rep	Elected 2022	2025
Emma Smith	Parent Rep	Co-opted 2019, elected 2022	2025
Hamish Mexted	Hongoeka Marae Rep	Co-opted 2021, co-opted 2022	2025
Aleida van Son	Parent Rep	Re-elected 2022	2025

PLIMMERTON SCHOOL

Kiwisport / Statement of Compliance with Employment Policy For the year ended 31 December 2023

Kiwisport is a Government funding initiative to support student participation in organised sport.

In 2023 the School received funding of \$6,519 (2022: \$6,403) to increase our student participation in organised sport.

This funding was used partly for purchasing equipment and providing educational activities outside the classroom, including Ki-O-Rahi lessons.

Statement of Compliance with Employment Policy

For the year ended 31 December 2023 the Plimmerton School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspect of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer an complies with the conditions contained in the employment contract of all staff employed by the Board.
- Ensures all employees and applicants for employments are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF PLIMMERTON SCHOOL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

The Auditor-General is the auditor of Plimmerton School (the School). The Auditor-General has appointed me, Geoff Potter, using the staff and resources of BDO Wellington Audit Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2023, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2023; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

Our audit was completed on 27 June 2024. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the Statement of Responsibility, Presiding Members Report, Members of the Board Listing, Statement of Variance, Kiwisport Report, Report on how the school has given effect to Te Tiriti o Waitangi, Evaluation of School's Students' Progress and Achievement and the Statement of Compliance with Employment Policy, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.



Geoff Potter
BDO WELLINGTON AUDIT LIMITED
On behalf of the Auditor-General
Wellington, New Zealand